

**MT. LEBANON CHRISTIAN CHURCH
BOARD MEETING minutes July 16, 2024**

Attendance via Zoom: Jane & John McCarty, Rev Cindy McClung, Chuck Sargent, Barb & Ralph Scott, Tom Spray

Meeting opened with prayer from Cindy. This is the Tuesday right after the attempted assassination of Donald Trump.

May Board Minutes were emailed to all before this meeting. The minutes were approved.

Minister's Report:

- Horst is home using a walker and they have chair lift
- Ron to start chemo sometime.
- Cindy on vacation the middle of Sept. Doing "Footsteps of Paul"

Church Clerk: Cathy Snyder. No report.

Financial Secretary: Kathy Spray – new Financial Secretary. She got the computer files from Barb and onto Kathy's computer. We thanked Barb for her 14 years as our Financial Secretary.

Treasurer's Report: Janet Bowers - Income down 10% from last year. Expenses up 10%. Trustees moving money to checking account to cover expenses. All financial reports need updated on Quickbooks since Joyce Lackey retired in February.

The Officers' reports were approved.

Team Reports

Christian Education: Rev Cindy

- Bible Study –will start up in September again.
- Dining Disciples luncheons and dinners will start back in September.

Deaconess Report: Mary Jane, Bonnie and Carol are taking turns setting up communion each Sunday. We discussed having the Deacons help with preparing communion too. Tom is going to talk with Deacons.

Deacons: Deacons continue to help during Sunday services with Communion and offering.

Elders – Chuck via notes from Rev Cindy

- Reviewed the prayer list.
- Need to do a better job of taking communion to homebound or just having contact.
- Plan for Elders training in person

Outreach: Jane McCarty

- June outreach – collected beans and rice for SHIM for immigrants in Baldwin (dogfood) was delivered to them. SHIM had a table at Strawberry Festival to advertise.
- July – cleanup this weekend after church

- August – maybe train our members to make calls. Jane created a quick training outline we could do and shared it at this meeting. We do not have a lot of energy but this is a way we can have things for people to do to reach people. Talked about Cathy and Mary Jane sending out cards.

Personnel:

- Edna getting up to speed. Financial work with Janet and Harold still needed with Quickbooks. – Chuck to look up or find instructions Joyce had. Deposits since February and other items need to be entered. Suggestion made to get Harold to help train her and see what online training is available. Janet has payout information and Janet and Edna have deposit information.
- Cindy is going to ask Edna to come on the 28th so we can introduce her to the congregation.
- Samuel looking for summer job and moving downtown close to school in August.

Pastoral Relations Committee: need to make this group active again. Cindy will talk to Tom about who to have on it.

Program team: Cindy - Have not met for a while. Cindy will send out an email to schedule a meeting so we can plan for events the rest of the year.

Property: Tom

- Ramp to Chapel needs some repair. May need foundation repair.

Stewardship: Need a volunteer to chair team.

Trustees: Tom – Ed sent below notes after the meeting since he was not able to attend

- I am working on getting a fair market assessment of the church from a real estate agent so that we have some solid numbers for the Discernment Committee. The agent can also give us numbers on comparables for the parsonage.
- Tom is reaching out to a contractor friend to see if he would entertain a church walkthrough and provide us with an estimate of all repairs the church currently needs and potential future repairs/replacements. Paul agreed to join the walkthrough and provide detail about the church where needed.
- The loose boards on the ADA ramp outside the church chapel were discussed. I stopped by yesterday afternoon to sink some deck screws in the loose boards and was able to make it better but the foundation of the ramp is rotting and it definitely needs to be replaced. Either with a new wooden ramp or possibly something more permanent like a concrete ramp?
- Mike is working with Janet and Edna to understand if the Home Away from Home School owes us fees for April and part of May rent, as well as the \$50/mo. storage fees through the summer. HAFHS hasn't answered his emails but he is going to try to get a hold of them via phone.

Vision Team: On hold because of Discernment Team

Worship: Rev Cindy

- Choir sang on Pentacost Sunday.
- Singing some other Sundays.

Special Teams: Discernment Team

- The team has had several meetings recently. Kathy is working on a slide show to present to the congregation soon.

- Working “WHY” – Serving Christ by empowering connection, growth & service to ease isolation within our community. – Calling people, bringing people together for meals or events.

New Business:

John McCarty – expressed the need to have a collaborative tool to use for members of the congregation/teams to share calendars, data files and update them. They have been doing it with the Discernment team. They recommend Google Workspace and a Pilot Project. We voted and approved the Pilot Project. A small group will get this setup. See the page at the end of these minutes for details.

Chuck Sargent closed in prayer.

Respectfully Submitted: Chuck Sargent

Google Workspace for Non-Profits recommendation at July Board Meeting

What does it cost and what are the benefits of using Google Workspace?

- ▶ There is no cost for Google Workspace for Non-Profits
 - ▶ A simple application which confirms we are a non-profit is all that is required
- ▶ Benefits
 - ▶ 100TB free storage per organization (30GB per user)
 - ▶ Create Shared Files to improve collaboration
 - ▶ Improves communication
 - ▶ Can be accessed anywhere using a computer or smartphone
 - ▶ Secure storage with two-factor identification
 - ▶ Integrates easily with Microsoft Word, Excel and PowerPoint
 - ▶ Shared calendar can be used for Worship (Elders, Worship Leader, Tech assignments)
 - ▶ Calendars can show when staff and leaders are out of town

Pilot Project

- ▶ To determine if rolling out Google Workspace for MLCC as a whole, we are suggesting to do a Pilot Project which would pull together a team.
- ▶ This team would perform the initial setup and use the tools on a small scale for 30 days. During this time, the team may decide to pull in a couple of other people to help evaluate the feasibility and investigate other possibilities.
- ▶ At the end of the period, the team would give a report to at the September board meeting.